

**Commonwealth of Virginia  
Database Index Reporting Form**

<b>1. Public Body Name &amp; Numeric Code:</b> Virginia Department of Transportation <b>2. Database Title:</b> Falcon <b>3. Database Acronym:</b> Falcon	<b>4. Point of Contact:</b> Jeff A. Wyatt <b>5. Phone Number:</b> (804) 786-1280 <b>6. Signature &amp; Date:</b> <i>Jeff Wyatt</i> 7/14/04
<b>7. Database Description and Contents:</b> <i>(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate know restrictions to public access. CADD File Management System used to manage the many thousands of project files created through IGAES modules.</i>	
<p><i>Note: Specific information relating to data fields, recordable layouts and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i></p>	
<b>8. Date of Last Update:</b> Daily	<b>9. Frequency of Update:</b> <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other:
<b>10. Formats Available and Schedule of Fees:</b> <i>(Provide a description of each format in which the database is made available, and the cost, if any of each format.)</i>	
<b>a. Format</b> Early stages, the public would have to come into VDOT to look at the plans. Later stages, the public can get copies. Copies are usually given out once Right of Way is set. There are some documents (CADD Files) that are sensitive. If they are considered CII (Critical Infrastructure Information), they are not to be given out without proper approval. Paper or TIFF files.	<b>b. Cost</b> Paper copies of plans are \$1.10 per one full size sheet. Paper copies of Microfilm cards are \$.47 per sheet. We charge \$50 a CD if the request comes from a non-property owner.